



**Clerk to the Council**  
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## **MINUTES**

### **GREENHAM PARISH COUNCIL MEETING IN ST MARYS CHURCH, GREENHAM WEDNESDAY 12<sup>th</sup> JULY 2023 AT 7.30PM**

#### **Present:**

Cllr. Steve Jones – Chairman  
Cllr. Julian Swift-Hook – Vice Chairman  
Cllr. Phil Barnett  
Cllr. Pragna Hay  
Cllr. Alison Blackborow  
Cllr. Adrian Abbs  
Cllr. Martin Griffiths  
Cllr. Ken Neal  
Cllr. Michael Wakelyn  
Cllr. Sally-Ann Jay  
Cllr. Chris Austin

**Clerk:** Mrs Kim Lloyd

**In attendance:** None.

The Clerk announced that the meeting is being recorded for minute purposes. The recording will be deleted once the minutes are approved.

#### **1. PUBLIC SESSION**

No public present.

#### **2. APOLOGIES**

Cllr. Gary Puffett, Cllr. Billy Drummond and Cllr. Martin Sanderson had sent their apologies.

#### **3. DECLARATION OF INTEREST, STATEMENT OF POSITION AND DISPENSATIONS**

Cllr. Abbs is Chairman of Western Area Planning, Executive Portfolio for Environment at WBC and Chairman of the Greenham Common Planning Committee.

Cllr. Neal is Chairman on the WBC Green Exchange, Vice-Chair to GCCC, a member of GCCC with 5 rights to the Common.

Cllr. Jones is a Trustee of the Greenham Control Tower and a member of the Greenham Golf Course.

Cllr. Blackborow is a member of the Greenham Greener Group (GGG)

Cllr. Chris Austin is a member of Greenham and Crookham Common Commission (GCCC) with ten rights on the Common.

Cllr. Phil Barnett is a member of West Berkshire Council (WBC) Newbury Town Council (NTC) and the Chairman of Licensing at WBC.

Cllr. Pragna Hay is a member of the All-Party Parliamentary Group for British Gujarati's (APPG).

Cllr. Swift-Hook is a member of the Greenham & Crookham Commons Commission and Greenham Trust Distribution Committee

{Cllr. Sally-Ann Jay and Cllr. Ken Neal both arrived at 19:38}

#### **4. PLANNING – TO CONSIDER THE PLANNING APPLICATIONS, AS SHOWN IN APPENDIX 1**

The Parish Council had no objections on **23/01387/LBC** and **23/01471/House**.

##### **23/01330 Land to The North Of Pinchington Lane Greenham Thatcham**

It was agreed to make no comment to the variation of conditions as thought they were only minor and technical amendments to the original application. There were still some concerns over the comments that were originally raised in 2017.

Cllr. Jones proposed that GPC reiterate the representation that was submitted on 12<sup>th</sup> July 2017. Cllr. Neal seconded, with seven in favour, one abstaining.

This was recorded in 2017 as an objection due to over development, pollution, loss of green space and access and road problems. Cllr. Abbs proposed and Cllr. Jay seconded to agree for the ward members, Cllrs. Abbs and Barnett to call-in this application to WBC committee if it was to be approved.

{Cllr. Griffiths raised the concern of the time it had taken to resolve this application and asked if it would be best for the planning application working group to be reintroduced. The Clerk was asked to make this an agenda item for August for further discussion.}

##### **22/02754 Land East of Newbury College, Monks Lane, Newbury,**

After a discussion, Cllr. Jones proposed that the representation is reiterated from December 2022 application which was recorded to approve with no additional comments. Cllr. Jay seconded, with six in favour, one abstaining.

#### **5 MINUTES APPROVAL**

Cllr. Jones proposed that the minutes of the meeting on 14<sup>th</sup> June 2023 are a correct representation of the meeting. Cllr. Julian Swift-Hook seconded, all in favour, with one abstaining.

#### **6 FINANCE**

The Clerk was asked to add the public work payments to the future finance information. Cllr. Jones proposed that both the Schedule of Payments for July 2023 as shown as Appendix 2 and Bank Reconciliation to 1<sup>st</sup> June 2023 are approved. Cllr. Julian Swift-Hook seconded and all in favour.

#### **7 DIAMOND FIELD, NEW BUILDING PROJECT**

This was proposed by Cllr. Jones to be deferred to the August meeting to allow time to read the paper circulated from Cllr. Jay. Cllr. Hay seconded, all in favour.

#### **8 SANDLEFORD PARK EAST PLANNING APPLICATION**

This planning application will be considered in the next meeting as it arrived too late for

this meeting to be added to the agenda.

Three Councillors were appointed onto the Sandleford Park East working group.

Cllrs. Ken Neal, Michael Wakelyn and Phil Barnett agreed. Cllr. Jones proposed, Cllr. Austin seconded and all were in favour.

## **9 POTENTIAL APPLICATIONS FOR GREENHAM PARISH COUNCIL TO CONTRIBUTE ON THE GOOD EXCHANGE**

It was agreed to not contribute towards the current applications listed on the Good Exchange. Cllr. Swift-Hook said that previously we would invite local groups to write to Parish Council asking for support, and GPC would consider funding at that time. After a full discussion, going forward that responding to relatively small requests from our parishioners instead of contributing to the current good exchange applications was the agreed method.

Cllr. Jones signed a letter to allow the Clerk authorisation to administer parish council grants to be distributed by Greenham Trust via The Good Exchange when and if required.

## **10 ROAD SALT TREATMENT WINTER SERVICE PLAN 2023/24**

The Parish Council agreed to no amendments to the service for 2023/24.

## **11 CHAIRMAN REPORT**

Cllr. Jones said that he received a letter from the Chairman of the Management Committee at the Golf Club reporting that the proposed golf club development project is unable to sustain any contributions to affordable housing or additional planning financial contributions. Cllr. Jones will forward the letter onto Council for information. The Parish Council felt that this news was disappointing.

## **12 CLERK REPORT**

**Dog Waste Bins**, the Clerk is waiting for confirmation from WBC on termination details. Tactical Facilities Management (TFM) said they will carry out three times a week schedule that WBC contract was supposed to have supplied. TFM will reduce the cost to £3.40 +Vat per bin per collection. They will also install new signs on the dog waste bins to provide location and a contact number for TFM to deal with any ad hoc empties that may be required especially over the bank holiday weekends.

**Street Furniture**, still work in progress. Waiting on quotes.

The **gate in New Road** leading to St Mary's Church that prevents vehicular access, which was supposed to be replaced with a kissing gate had been inspected by WBC. The WBC Rights of Way Officer asked for contacts of who is having issues with the gate. Cllr. Blackborow said she would try to find out and pass on contacts if obtained.

**ACTION: Cllr. Blackborow.**

### **Correspondence**

**Anti-Social Behaviour Awareness Action**, 5/07 Email - Thames Valley Police are raising awareness and asking for support. Please ask the Clerk to forward the email.

**Road Closure**, 01/07 Email from WBC. Greenham Road/Pyle Hill - Contractor Volker Highways Ltd., will be undertaking essential carriageway surfacing works on Greenham Road/Pyle Hill, on 31 July 2023 to 11 August 2023 between 09:30 and 15:30 each day.

**WBC Street Safe Survey**, 30/06 Email. Please complete the survey. You can access the survey via <https://www.westberks.gov.uk/streetsafe> it takes about 10 mins.

**WBC Climate Forum**, 05/07 Email. WBC Invitation to join on Wednesday 20th September 2023.

The Clerk confirmed that the new **Parish Council Mobile** is good to go and asked for the office number to be changed to the new mobile number on all contact lists. Councillors are still welcome to contact the Clerk on her personal number. For anyone else wanting to contact Parish Council, please contact **07435 070014** or email [clerk@greenham.gov.uk](mailto:clerk@greenham.gov.uk).

### **CILCA**

Cllr. Swift-Hook formally proposed a Congratulations to the Clerk on obtaining her CiLCA qualification (Certificate in Local Council Administration)

The Clerk was asked to investigate GPC applying for the General Power of Competence. Unfortunately, Greenham Parish Council did not have two thirds of its members elected to apply for the power. The Clerk was asked to make enquires into the advantages of the power, in mind of the forthcoming Diamond Building project, and the disadvantages of the cost of an election. For Greenham Parish Council to use this power a by-election would need to take place, which would cost, or wait until the next parish elections in 2027.

**ACTION: Clerk**

### **13 COUNCILLORS REPORTS**

It was asked to add 'District Councillors Reports' to further agendas to allow reports from the district ward members.

**ACTION: Clerk**

Cllr. Abbs said WBC have asked Parish Councils for any workable parish council land for EV charging points.

Cllr. Griffiths said he would like 'Community Engagement' on the next agenda and anyone who would like to chair this group or join to let everyone know before the next meeting.

Cllr. Hay is interested in joining and learning more on the Community Engagement group

Cllr. Griffiths said he would brief Cllr. Hay about the group. **ACTION Cllr. Griffith/Cllr. Hay**

Cllr. Hay said that the police are asking for some assistance in the parish. The Clerk will invite the local police officer to a parish council meeting. Cllr. Hay will forward the details onto the Clerk.

**ACTION: Cllr. Hay/Clerk**

All Councillors agreed that a stronger communication needs to be established between Parish Council and the police. Cllr. Barnett said there is an opportunity to get involved during a Police engagement event at the Nightingales on 25<sup>th</sup> July which Cllr. Barnett said he will try to go along too.

Cllr. Jay said that a parishioner had approached her regarding any interventions by Parish Council regarding the lack of public service buses. Cllr. Barnett said he could raise this with the relevant department in WBC if he receives the full details. Cllr. Swift-Hook believed that WBC are going to do a consultation on public transport in due course.

Cllr. Jay said she would like to see a report from Greenham and Crookham Common Commission meetings from the appointed Parish Council representative.

### **14 HEALTH AND SAFETY**

Nothing reported.

### **15 MATTERS FOR FUTURE CONSIDERATION**

Planning Application Group and time limit around discussions.

General Power of Competence vs by-election

Street Furniture inspections

Dog Waste Contract

Diamond Field new build project

## APPENDIX 1

### Planning Applications, Appeals and Enforcement Notices for consideration at the Parish Council Meeting 12th July 2023

Planning applications can be viewed by members of the public on the West Berkshire Council's website

[West Berkshire Planning Applications On Line Simple Search Link](#)

#### Planning applications for consideration at meeting

Reference	Type	Location	Description	Observations
<a href="#">23/01387</a>	LBC	The Annexe at Hall Barn House, Pidgeons Farm, Greenham, RG19 8SP	The proposed addition of a log burner with external rising flue to the Living space of the Annex known as 'The Cottage'.	No Objections
<a href="#">23/01330</a>	OUTMAJ	Land To The North Of Pinchington Lane Greenham Thatcham	S73 Application to vary/remove condition 16 (Highways Plans) of approved 17/01096/OUTMAJ - Hybrid application seeking: 1) Full planning permission for the change of use of land to public open space and wildlife area. 2) Outline planning permission for 157 dwellings with related roads, parking areas, footpaths and landscaping.	Objection
<a href="#">23/01471</a>	HOUSE	5 Hook Close, Greenham, RG19 8EZ	Proposed replacement conservatory roof and alterations to walls, windows and doors. Proposed structures in rear garden.	No Objections
<a href="#">22/02754</a>	OUTMAJ	Land East of Newbury College, Monks Lane, Newbury,	PROPOSAL: Hybrid Planning Application: 1) Full planning permission for a food store with a floor area of 1800 square metres (Use Class E(a)) together with drainage, parking and associated access, infrastructure, and landscaping.	Approve

#### West Berkshire Council Planning Application Decisions and Planning Inspectorate Appeal Decisions

Reference	Type	Location	Description	Decision
23/00868	HOUSE	15 Greenacre Place, Newbury, RG14 7GY,	Single storey rear extension with rooflight	Granted
23/01075	COND	Newbury College, Monks Lane, Newbury, RG14 7TD	Application for Approval of Details Reserved by Conditions 4 (BREEAM) and 6 (Contamination) of planning Permission 20/02779/COMIND - Section 73 variation of conditions 2 (plans), 3 (boundary treatments), 4 (landscaping), 6 (BREEAM), 7 (external lighting), 9 (noise from services), 11 (sport England), 12 (travel plan), 13 (cycle and scooter parking), 17 (landscaping) and 24 (E V charging points) of approved 17/03434/COMIND - Construction of a new 1 FE single-storey primary school south of the existing Newbury College, with associated soft and hard landscaping. Construction of a temporary access to the school from the Newbury College site and a permanent access from the A339 to serve the allocated strategic housing site and form the permanent access to the school.	Approved
21/00636	OUTMAJ	Land Bounded by Lindenmuth Way and Jones Drive, Communications Road, Greenham Business Park, Thatcham	Application for Approval of Details Reserved by Conditions 9 and 10 of planning permission 22/01338/LDO - Application under Local Development Order for redevelopment of land off Communications Road for two detached units, Use Classes B1(c) (Light Industrial), B2 (General Industrial), and/or B8 (Storage and Distribution), access, new, new sub-station, parking and boundary treatments. (Resubmission of application reference 21/03095/LDO, approved 23 December 2021 with amended plans to site layout and minor changes to building dimensions).	Refused Outline
23/00930	LDOCON	Land Bounded by Lindenmuth Way and Jones Drive, Communications Road, Greenham Business Park, Thatcham	Application for Approval of Details Reserved by Conditions 9 and 10 of planning permission 22/01338/LDO - Application under Local Development Order for redevelopment of land off Communications Road for two detached units, Use Classes B1(c) (Light Industrial), B2 (General Industrial), and/or B8 (Storage and Distribution), access, new, new sub-station, parking and boundary treatments. (Resubmission of application reference	Refused

## APPENDIX 2

### Schedule of Bank Payments

12th July 2023

#### 1. Cheque payments – GPC Current Account (Metro Bank)

Inv Date	Inv No / Trans Ref	Payee	Amount
9th May 2023	Annual Subs - 0447	BALC	£ 1,342.11
5th May 2023	Dog Waste Bins SI-692	Tactical Facilities Management	£ 326.40
7th May 2023	Third Solar Light installation - SI-714	Tactical Facilities Management	£ 660.00
9th June 2023	Carry out Lisa Blake end of year pension - 1985	SME Accounting	£ 30.00
23rd June 2023	Payroll - July	SME Accounting	£ 12.00
1st June 2023	Meeting Church Hall Hire (April, May, June)	St Marys Church	66.00
30th June 2023	Clerk pay - July	Kim Lloyd	
30th June 2023	Income Tax /NI Employee/er - July	HMRC	786.67
30th June 2023	Pension employee/er for July	Berkshire Pension	742.75

#### 2. Regular Bank Payments – GPC Current Account (Metro Bank)

Trans Date	Trans Ref	Payee	Amount	Trans Type
22/06/2023	M051 Y0	BT	50.45	DD
04/07/2023	Data Protection	ICO	35.00	DD
June	Monthly Bank Charge	Metro	20.00	DD
01/06/2023	Electric to Bus Shelters	SSE	19.06	DD